GOVERNMENT OF BERMUDA
MINISTRY OF ECONOMY AND LABOUR

Registry General

DEADLINE REMINDERS FOR CHARITIES

Re-Registration

The 'Application to Register or Re-register as a Charity 2025' form should be submitted **thirty (30) days prior to the expiration of your** Certificate of Registration. The expiration date can be found on your Certificate or in the list of Registered Charitable Organizations list, located on our website Register a Charity | Government of Bermuda in the Resources section.

If your charity has an indefinite Registration, you are not required to apply for re-registration.

*EXAMPLE: Your **Certificate of Registration expires on 30 June.** You should submit your application for **re-registration by 31 May** to ensure your re-registration is approved and a Certificate of Registration furnished without a lapse in the registration.*

Annual Report

The 'Annual Report for Charities 2025' form, along with the appropriate financial statements, and requisite fee, must be submitted **no later than six (6) months after your financial year end**. We encourage charities to provide these at least thirty (30) days before the deadline to allow for a review of the report and documents prior to submission to the Charity Commission. If information is missing, this can be highlighted to ensure the submission is complete. If a submission is still incomplete by the submission deadline (e.g. documentation or signatures are missing or the annual report form has not been fully completed) the annual report will be considered "not properly submitted" and will NOT be forwarded to the Charity Commission for consideration until all required documentation in received.

The exception to this is when audited financial statements have not been completed prior to the submission date. We recognize that in some cases audited financial statements may not be completed until after the submission deadline. If audited statements are not available, please include draft or unaudited financial statements with the Annual Report form and it will be acceptable as long as the rest of the submission is complete.

*EXAMPLE: Your charity's **financial year end is 31 December**. Your **annual report is due by 30 June the following year**, and should be submitted by 31 May.*

Government Administration Building
#30 Parliament Street, Hamilton HM 12
Phone (441) 295-5151 Fax: (441) 292-4568 Website: www.registrygeneral.bm