



Government of Bermuda

Ministry of Home Affairs

Department of Information and Digital Technologies

Addenda

For

Request For Proposals for Adobe Licenses

Procurement No.: **BDA-HA-IDT-DEVICES-RFQ-2026-09**

Issued: **Wednesday October 7th, 2026**

Submission Deadline: **Friday October 9, 2026 05:00:00 PM Bermuda local time**

Addenda No. 002

Addenda Type: **Questions and Responses**

The following addendum supersedes information contained in the solicitation document issued for this procurement to the extent referenced. This Addendum forms part of the solicitation documents and will be subject to all of the conditions set out in the contract conditions.

Key Dates have changed as follows:

Issue Date	Tuesday September 15, 2026
No Pre-Bid / Site Meeting	N/A
Deadline for Questions	Sunday September 20, 2026 local time
Deadline for Issuing Addenda	Friday September 25, 2026 local time
Submission Deadline	Friday October 16, 2026 05:00:00 PM local time
Anticipated Final Ranking	
Contract Negotiation Period	5 calendar days
Anticipated Execution of Agreement	Friday November 13, 2026

Questions and Responses to Questions

Question 1	Our company has a policy of “Payment due upon receipt of goods and services” and any goods over the value of \$50,000.00 we require 50% up front, 30% due upon receipt of goods and the balance within 7 days of delivery of goods. Will this policy be adhered to, as the below excerpt of RFQ: BDA-HA-IDT-DEVICES-RFQ-2026-09 states non-binding quotations. Does our payment policy fall under this category?
Answer 1	The payment terms are outlined in Section 8.1 of Annex A – Form of Agreement, which states that <i>"the Fee and/or undisputed invoices shall be paid within thirty (30) days of receipt."</i> Proponents should include their company's payment terms in Annex B – Adobe License Required Pricing Form. Any payment terms will be reviewed during the evaluation process and mutually agreed upon with the successful respondent prior to contract execution.
Question 2	Does the government currently have a three-year commit contract with Adobe?
Answer 2	Yes. The Government of Bermuda currently holds a three-year Adobe commitment agreement through an authorized local reseller. This agreement is scheduled to expire on November 21, 2026.

Question 3	If we were to provide a three-year commit contract, will that also be subjected to the non-binding clause highlighted in question 1? Please note the 3-year commitment by Adobe guarantees the same price for 3-years while allowing customers to pay per annum on their anniversary date but holds the us the reseller responsible for that payment. With this being the contract particulars with Adobe our payment policy above is required each payment period.
Answer 3	Yes, it will be subjected to the same non-binding clause as stated in the RFQ.

End of Addenda No. 002