



GOVERNMENT OF BERMUDA
MINISTRY OF EDUCATION

PATI Information Statement

Name of Public Authority: Board of Education
Introduction: The purpose of the Public Access to Information Act is to— · give the public the right to obtain access to information held by public authorities to the greatest extent possible, subject to exceptions that are in the public interest or for the protection of the rights of others; · increase transparency, and eliminate unnecessary secrecy, with regard to information held by public authorities; · increase the accountability of public authorities; · inform the public about the activities of public authorities, including the manner in which they make decisions; and have more information placed in the public domain as a matter of routine. The purpose of the information statement is to provide information to give the public sufficient information about the public authority to help them to make requests and share to what information is already publicly available.
Section A: Structure, Organization and Legislation [s5(1)a] Board of Education: Chairman –Dr. Dawnnelle Walker Deputy Chairman – Ms. Lisa DeSilva Ms. Tammy Richardson Ms. Denise Simons Mr. Kenten Trott Mrs. Enid Furbert-Jacobs Ms. Lloyquita Symonds Ms. Lindsay Simmons Mr. Lamar Caines Dr. Kendra-Lee Pearman Mr. Stephen Tucker Dr. P. Craig Nikolai Ms. Keisha Douglas Ms. Angelika Marshall Mr. Anthony Wolffe Ex-Officio - Commissioner of Education Ex-Officio - Permanent Secretary, Ministry of Education Ex-Officio - President of Bermuda College Governing Legislation: Education Amendment Act 2021 Education Act, 1996 Education (Applications for Registration of Schools) Rules 1987 Education Rules 2006 Education Rules (Tutorial Sites) 2003 Education (School Support) Rules 2004 Bermuda Government Scholarships Act 2008 Bermuda Government Scholarships Regulations 2013 Public Service Commission Regulations, 2001 Policies and Procedures Manual for Principals, (2008) Policy and Procedures Manual for Teaching Staff Collective bargaining agreements of the Bermuda Union of Teachers, Bermuda Public Services Union and the Bermuda Industrial Union

Section B: 1) Functions, powers, duties of the Authority [s5(1)b]

It is the Mission of the Board of Education to improve teaching and learning, building a national consensus via improved communication/outreach on strategies being employed to improve teaching and learning.

The function of the Board of Education is to:

- a) make recommendations to the Minister regarding the evaluation of the Commissioner of Education and directors of the Department of Education
- b) make recommendations to the Public Service Commission regarding the appointment of the Commissioner of Education;
- c) make recommendations to the Minister regarding educational policy
- d) make recommendations to the Minister regarding a statement of vision, values and strategy for education;
- e) make recommendations to the Minister regarding its budget, the budget for schools and the allocation, within the budget for schools, of funds for individual schools
- f) evaluate, in conjunction with the Commissioner of Education, the performance of schools and boards of governors
- g) make recommendations to the Minister regarding the curriculum for schools
- h) make recommendations to the Minister regarding methods for assessing the performance of the educational system and monitoring the implementation of plans for improving the system
- i) make recommendations to the Minister for the design and implementation of an effective risk management strategy for schools, including policies and measures to control risks relating to the provision of education, security of persons and property and health and safety.
- j) Provide monthly reports to the Minister

Section B: 2) Obligations under PATI Act [s5(1)b]

To provide an **information statement** for the public and promulgate it [s5],

- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16]
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9]
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19]
- To conduct an **internal review** if formally requested [part 5]
- To give evidence for **review by the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required
- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58 (3)].
- **To do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - Fees for Requests for information
 - Management and maintenance of **records**
 - **Procedures** for administering the Act
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61]
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [s5(1)c]

The Board of Education reviews and, if necessary, revises its Committee Structure and mandates each year to take account of system progress. The Board of Education has standing committees in the following areas:

Curriculum & Assessment Committee
Student Services
Finance and Operations
Policy & Research Committee
Human Resources Committee
Technology Committee
The Scholarship & Awards Committee

Section D: Records and documents held [s5(1)d]
Ministry Headquarters Strategic policy and planning documents Minutes of Meetings Memoranda General correspondence
Section E: Administration (all public access) manuals [s5(1)e]
Education Amendment Act 2021 Education Act 1996 Education Rules 2006 Education (School Support) Rules Education (Tutorial Sites) Rules 2003 Education (Applications for Registration of Schools) Rules 1987 Bermuda Government Scholarships Act 2008 Bermuda Educators Council Act 2002 Public Service Commission Regulations, 2001 Policies and Procedures Manual for Principals, (2008) Policy and Procedures Manual for Teaching Staff Policy and Procedures Manual for Scholarship Committee Student Code of Conduct Collective bargaining agreements of the Bermuda Union of Teachers, Bermuda Public Services Union and the Bermuda Industrial Union
Section F: Decision-making documents [s5(1)f]
Education Amendment Act 2021 Education Act, 1996 Education Rules 2006 Education (School Support) Rules Education (Tutorial Sites) Rules 2003 Education (Applications for Registration of Schools) Rules 1987 Bermuda Government Scholarships Act 2008 Bermuda Educators Council Act 2002 Public Service Commission Regulations, 2001 Policies and Procedures Manual for Principals, (2008) Policy and Procedures Manual for Teaching Staff Policy and Procedures Manual for Scholarship Committee Student Code of Conduct Collective bargaining agreements of the Bermuda Union of Teachers, Bermuda Public Services Union and the Bermuda Industrial Union
Section G: The Information Officer [s5(1)g]
Sue-Ann Smith Email: MOEPati@moed.bm Tel: 278-3313
Section H: Any Other Information [s5(1)h]
Plan 2022 – Bermuda’s Strategic Plan for Public School Education
Section I: Any Other Information To be Provided? [s5(1)i]
Records pertaining to individual members of the Board of Education are personal to those individuals.

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]

Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:

Date Information Statement was updated: 13th May, 2026

Locations of Information Statement:

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| · Your principal office: Ministry of Education | Y |
| · Department of Libraries & Archives | Y |
| · Available electronically, | Y |
| · Website for public authority (www.moed.bm). | Y |
| · Have you published a notice in the Gazette indicating the places where the information statement is available for the public? | N |
| · With the Information Commissioner. | Y |



Signed: *Lisa Smith*
Permanent Secretary

Date: 5TH August, 2026